



International Leadership Institute

5021 Vernon Ave So, PMB 136 Minneapolis, Minnesota 55436 USA

www.internationalleadership.org

June 6, 2012

John Scharffbillig
City of Minneapolis Public Works
1200 Currie Ave N
Minneapolis, MN 55403
John.Scharffbillig@minneapolismn.gov

Dear Mr. Scharffbillig,

The International Leadership Institute is the sponsor organization for the International Sister Cities relationship between Minneapolis, Minnesota and Eldoret, Kenya, a twelve year productive relationship. We are writing to you and the City of Minneapolis to request the donation of a Fire Engine (1988 International F2674L-10 motor C270HP1250 GPM Waterous Pump) for the City of Eldoret Kenya through the International Leadership Institute, a Minnesota non- profit organization since 1994.

The International Leadership Institute and City of Eldoret are working together to finance shipment of the Fire Engine to Kenya and the City of Eldoret has agreed to pay for the shipping of the Truck to Mombasa. The ILI and Eldoret will continue training programs of the Eldoret fire department employees on how to use the fire engine and attached apparatus. Please provide these documents for any donated Fire Engine to enable us to complete the process of shipment to Kenya.

Also, the Central Government of Kenya requires that we submit an official letter from the city of Minneapolis indicating ownership of the Fire Engine, and truck title (or similar document) of the engine that reflects it description. Thank you for helping in expediting this request. We hope to ship as soon as possible.

Again, thank you for all of your support of this important Sister City program. The people of Eldoret are very appreciative of the City of Minneapolis Fire Department and Public Works' generosity.

Sincerely,

C. Cowens

Coventry Cowens
ILI Sister Coordinator, Volunteer

cc: Judge LaJune Lange, ILI President